## TristanXI Conference Registration Fee Payment Guide



The conference will be held in Mauritius [only in-person] – June 19-25, 2022.

The online payment system by credit card is managed by Gustave Eiffel University, and it is not specific to the conference.

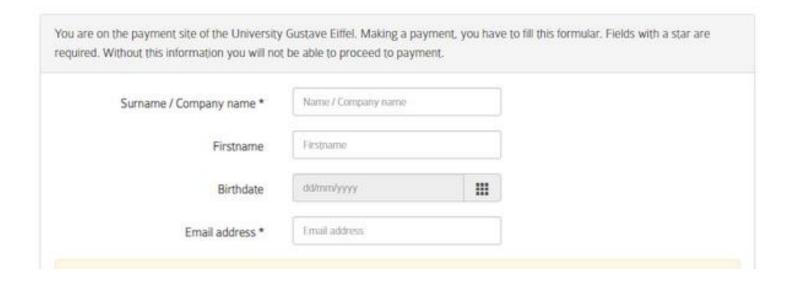
Therefore, we ask you to pay attention to how to fill in the different fields of this form.

## 0- Registration link

- The registration link: <a href="https://telepaiement.u-pem.fr/?Lang=en">https://telepaiement.u-pem.fr/?Lang=en</a>
- You must fill the following mandatory fields for registeration.
  - Surname / Company name \*
  - Email address \*
  - Reason for payment \*
  - Amount \*
  - Reference transfer

Please refer to the next slides to fill the mandatory fields.

# 1- Personal data (Surname, first name, email address and possibly date of birth)

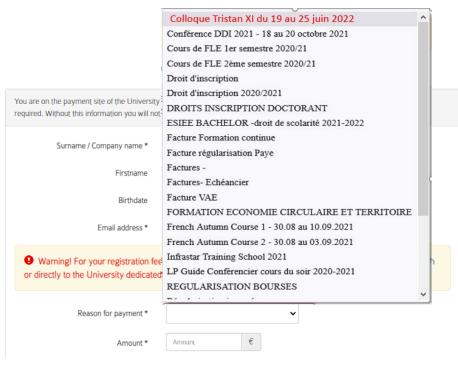


## 2- Reason for payment

- Be sure to select « Colloque Tristan XI du 19 au 25 juin 2022 » in front of « Reason for payment»
- Early bird registration deadline & presenting author deadline: 20 April 2022
- Enter the right rate, depending on your situation.

https://tristan2022.org/registration

Standard Registration	850 €
Standard Early-bird Registration	750 €
Student Registration	750 €
Student Early-bird Registration	650 €
One-day Registration	300€

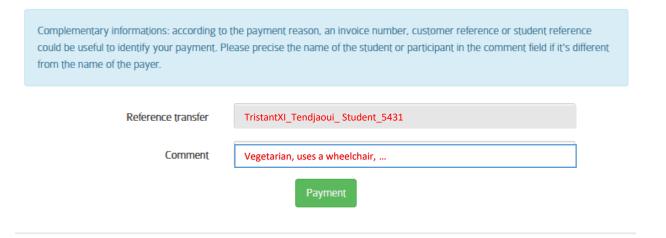


#### 3- Reference transfer

a) In the Refence transfer field, enter the following information: « *TristanXI\_Name\_ registration type\_paper ID* ». In case, you are not a presenter please write "Participant" as the paper ID. Examples:

```
Presenter: TristanXI_Tendjaoui_Student_5431
Participant: TristanXI Tendjaoui Standard Participant
```

- b) In the comment you can enter your personal requests, such as:
- Disability specific needs,
- Diet,
- Any specific request.



### 4- Payment

a) Once the form is completed, you can pay by credit card, and you will receive an acknowledgment of receipt of your payment.

b) In case you chose student rate or one-day registration, you must send us via <u>tristan2022@univ-eiffel.fr</u> the proof of your choice for registration rate:

- Copy of student card
- One-day Registration (the date)
- Once the verification is done, you will receive a confirmation email of your registration.

YOUR PAYMENT HAS BEEN ACCEPTED Thank you for your confidence. UNIVERSITE GUSTAVE EIFFEL BANK CARD Mastercard 15/10/2021 à 19:15 UNIV G.EIFFEL https://www.u-pem.fr 2364935 -----4444 00 001 XXXXXXXX DEBIT VADS @ AUTORISATION NUMBER: XXXXXX AMOUNT: 750.00 EUR COMMAND NUMBER: YYYYY CLIENT TICKET FOR RECORD

### Cancelation

#### Cancelation policy:

Unpaid reservations or reservation with wrong rate will be cancelled by the organizing committee 2 weeks after they have been made.

The organizing committee must be notified in writing of cancellation of registration. Please send possible changes for registrations and cancellations by email to tristan2022@univ-eiffel.fr:

- Full refund for cancellations received before May 19th, 2022
- No refunds after May 19, 2022